

The Australian National University

CIW TRAVEL GRANT

Conditions of Award

1. INTRODUCTION

The CIW Travel Grant will assist current CIW Members of the ANU College of Asia and Pacific to undertake research or study for which they will benefit from travel to China. The aim of this grant is to promote the study of China.

2. VALUE

Funding is in the form of a small grant up to \$4,000.

The grant shall contribute towards paying for economy return airfares and actual expenses related to travel, e.g. accommodation, in country travel, passport, visa, vaccinations and other preventative medicines.

Travel insurance will be covered by ANU for travel that has been approved by the relevant delegated authority. CIW Members are strongly advised to consult the University's Travel Insurance Policy and should consider seeking advice from the University's Insurance Officer.

The travel grant will be paid as a lump sum once the recipient submits approval to travel documentation. Proof of travel expenses may be requested by the College.

3. ELIGIBILITY

Applicants must:

- Be a CIW member;
- Complete their travel within 18 months from the date of the award;
- Have the demonstrated support of your School supervisor (a simple email supporting the application is sufficient).

4. APPLICATION & SELECTION

This scheme is open all year. All eligible applications will be considered, however, as there is a limited pool of funding, applications are considered on a first come, first served basis.

5. CONCURRENT HOLDING OF GRANTS/SCHOLARSHIPS/AWARDS

The CIW Travel Grant may be held concurrently with other scholarships, bursaries, grants and awards.

6. TENURE

The recipient must be a CIW Member and employed on a full-time or part-time basis at The Australian National University while the proposed travel is being undertaken.

The recipient must complete their proposed travel within 18 months from the date of award.



7. REPORTING

Upon completion of the study/research program and return to ANU, the grant recipient must provide a short report on the experience (500 to 1000 words). Any unspent funds must be returned to CIW.

8. ENROLMENT

If the recipient ceases to be employed by The Australian National University while undertaking the proposed research/study in China, the grant may have to be surrendered.

9. TERMINATION

The grant will terminate upon completion of the proposed travel.

The grant will terminate if the recipient does not adhere to Clause 8 (Tenure), or does not complete the proposed research/study in China. The recipient may have to repay all or some of the grant back to the University. This determination will be made by the CIW Director.

10. PUBLICITY

It is anticipated that recipients of the CIW Travel Grant may be requested to participate in publicity of the grant from time to time. Recipients may be contacted for an interview and photograph. The University may also publicise the grants by publishing the names of the recipients. Arrangements for such publicity will be made through the Marketing and Communications Office of the ANU College of Asia and the Pacific.

11. TAXATION

Grant recipients are responsible for seeking taxation advice regarding their own individual circumstances.

12. DISCLAIMER

The grant recipient is subject to *The Australian National University Act 1991* as amended, to the Statutes and Rules of the University as made from time to time, and to resolutions of the Council and its Committees.

The award of a scholarship does not carry any commitment by the University for future employment.